



Betty Wivell Academy - General Terms and Conditions

By enrolling at the Betty Wivell Academy of Performing Arts, all parents and students over the age of 18 give their consent to the following:

Communication

Invoices, newsletters and other materials are presented online via email. Parents/Guardians should provide a valid email address for this purpose and ensure that such email from BWA is not considered SPAM.

Uniform

Correct uniform must be worn at all classes. All Ballet students from Grade One upwards must be correctly groomed with hair in a bun. Modern, Jazz and Tap hair must be off the face and tidy. No jewellery is to be worn except for stud earrings. Please ensure that ALL uniform items are labelled with the pupils' name.

Examinations

All pupils are eligible to take RAD Classical Ballet, ISTD examinations in Classical Ballet, Modern, Tap and Jazz and LAMDA Drama. It may be necessary to have two lessons per week per genre leading up to the exam.

Health and Safety

When arriving at the hall always ensure that a teacher is present in the studio. Whilst every care will be taken of students whilst in the dance class, teachers cannot be responsible for any student outside of the class. If a parent is not there on time the pupil must return to the classroom. All pupils must be aware of this. The school has a Health and Safety policy.

Medical attention during class

Unless a letter advising to the contrary is received in writing from a parent or legal guardian, minor injuries may be treated by the teacher using a first aid kit that is provided by the school.

Regular Attendance

This is essential for individual progression. Please ensure that you are punctual for classes and attend regularly. Where possible, please report any absences.

Behavioural Policy

BWA prides itself on being a happy school with enjoyment being the centre of all our classes. The behavioural policy exists to maintain this environment and enable pupils to reach their full potential. Any disruptive behaviour both in class and in the waiting areas will not be tolerated. The Principal has the right to ask pupils to leave the class at any time if they feel that their behaviour is either inappropriate or spoiling the enjoyment for other pupils. If disruptive or inappropriate behaviour continues, the pupil may be asked to leave BWA.

Property

Please ensure that you look after your belongings while attending class. The school is not responsible for the loss or damage to personal belongings whilst on the premises.

Photographs / Videos

To comply with the Data Protection Act 1998, we must have permission by a parent or legal guardian before we can photograph or make any recording of young people. Occasionally the students may have their picture taken or be involved in a video within the dance class, prior to an exam or at a show. We may wish to use these images in a suitable publication or on the school's website or on social media. We would not publish a child's name unless with prior agreement with parent. By enrolling at the BWA you agree to the use of photography /video on the enrolment form. Those who do not sign the agreement will not have any photography or filming taken, unless the school seeks permission for a certain event, such as a school production or participating in a festival.

Contact between teacher and student

Physical contact may be required between the teacher and student during class in an appropriate manner for the teaching of the respective syllabus.

Admission

The school Principal reserves the right to refuse admission and to dismiss pupils should the occasion arise.

Fees

- Fees must be paid before the due date.
- A late payment fine of £20.00 will be charged if fees have not been received after this date.
- Pupils will be excluded from class if fees remain unpaid and your place will be offered to someone on the waiting list
- Monthly payment plans can be arranged with the Principal.
- Payment can only be made via the link on your invoice.
- We will accept cheques in extreme cases

Refunds

Refunds will not be given once term has begun. Individual class refunds will only be issued if a class is cancelled due to teacher illness.

BWA holds all its policies on file at the dance school and can be viewed if wished.
Please speak to a member of staff to arrange.